



BID No. 9065-1/19-1

Resilient Hard Surface Flooring – Furnish and Install

I. Purchasing Instructions:

A. Award Description

The purpose of this solicitation is to pre-qualify vendors for future pricing competition to furnish, install, service and repair resilient hard surface flooring and related items.

B. Quotation Directives

1. Prequalified vendors will be invited to participate in spot market purchases as required by the County for specific items or service. When spot market purchases are initiated, pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase/work order, or a specific purchasing period.
2. ALL quotations issued under this pre-qualification contract must utilize the current and active “terms and conditions” in place that includes the latest legislative changes. Please refer the Procurement Management link (<http://www.miamidade.gov/procurement/itb-terms-conditions.asp>) to retrieve that latest version of the current T&Cs.
3. A Small Business Enterprise (SBE) bid preference applies to this solicitation.
4. All quotations issued must be provided to the Small Business Development Division (SBD) of the Internal Services Department for placement on the Cone of Silence Report upon advertisement. Once an award recommendation is made, SBD must be notified in order to remove the competition from the report.

C. Quotation Procedures

1. Approved vendors shall be placed on a “Pre-qualified Vendors List”, which will be accessed by various County Departments as needed in order to obtain Spot Market quotations on a periodic basis. When such spot market purchases are initiated, vendors will be invited to participate. The award to one vendor for a specific purchase does not preclude the remaining prequalified vendors from submitting spot market offers for other specific purchases.
2. Each quotation will specify the items to be purchased, if equal products are acceptable it will state so, the date, time and location for delivery of supplies to be purchased, the due date, time for quotation submittal and any other special instructions. Facsimile are acceptable unless the request for quotation requires the submittal of sealed quotations.
3. The pre-qualified bidders will be solicited for price and availability quotes as needed. A list of items will be faxed/E-Mailed to the approved bidders who indicated in Section 4.0 Paragraph 4.7 on the pre-qualification form that they can supply the same. Quotes must be faxed back within the specified time as indicated by authorized Materials Management Staff. The County will note special shipping requirements. In those cases, the price quoted by the bidders shall be inclusive of any additional shipping cost. The successful bidder(s) shall be notified of their award.
4. No quotes are necessary for purchases under \$500.00; award may be based upon the availability of materials and geographic location of the vendor.

II. Awarded Vendors

FIN No.	Vendor Name	Vendor Address	Vendor Contact Information
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**ROADMAP****BID No. 9065-1/19-1****Resilient Hard Surface Flooring – Furnish and Install**

043390816-02	Staples Contract & Commercial, Inc.	1640 Phoenix Blvd Ste 250 Atlanta, GA 30349	Contact: KAYE SIKES Phone: 877 826-7754 E-mail: kaye.sikes@staples.com
201446760-01	SMJ Investments, Inc.	901 South State Road 7 PH#400 Hollywood, FL 33023	Contact: Sean G Irving Phone: 954 961-2681 E-mail: smjinvestments@bellsouth.net
205222745-01	Dominion Business Supplies, Inc.	409 W. Hallandale Beach Blvd. # 207 Hallandale, FL 33009	Contact: Pola Berggrun Phone: 305 725-3877 E-mail: dominionsupplies@bellsouth.net
221409195-01	Drew & Rogers, Inc.	170 Changebridge Road Ste C5-4 Montville, NJ 07045	Contact: Anthony Brown Iii Phone: 973 439-1680 E-mail: abrown8729@aol.com
263309624-01	Random Source, Inc.	3400 SW Terrace Suite A-8 Ft. Lauderdale, FL 33312	Contact: Eric Freistat Phone: 866 780 6789 x 340 E-mail: eric@randomsource.com
265685928-01	Clara S Graham & Associates	208 NE 46th Terrace Gainesville, FL 32641	Contact: Clara S Graham Phone: 352 727-8500 E-mail: claragraham@yahoo.com
364230110-02	CDW Government, LLC.	120 S RIVERSIDE PLAZA CHICAGO, IL 60606	Contact: Mike Zorica Phone: 312 705-9549 E-mail: mikezor@cdwg.com
411393684 -01	American Business Forms, Inc.	31 EAST MINNESOTA AVE GLENWOOD, MN 56334	Contact: Livi Dalmau Phone: 954 646-1795 E-mail: livi_american@bellsouth.net
521837891-01	Govconnection, Inc.	732 MILFORD ROAD MERRIMACK, NH 03054	Contact: Richard M Lawrey Phone: 800-0019 7559 E-mail: rlawrey@govconnection.com
591746166 -01	Geotype Of South Florida, Inc.	470 NE 167 ST N MIAMI BCH, FL 33162	Contact: Mark Glicksman Phone: 305 945-7377 E-mail: easelarts@yahoo.com
592132151-02	Daboter, Inc.	1009 S 21 AVENUE HOLLYWOOD, FL	Contact: Bruce A Kahn Phone: 954 922-4811 E-mail: brucek@smithhoff.com
592507805-01	J & E Office Supplies Inc.	7911 Nw 72 Ave Suite 110a Medley, FL 33166	Contact: Jaime Hernandez -Mgr Phone: 305 887-7339 E-mail: jeoffice@mindspring.com
592524876-02	Galloway Office Supplies Inc.	10201 NW 21ST STREET Miami, FL 33172	Contact: Jim Toural Phone: 305 591-1616 E-mail: jim@gallowayofficesupply.com
592663954-03	Office Depot, Inc.	13794 NW 4th St Ste 200 Sunrise, FL 33325	Contact: Paul Freitas Phone: 800 821-4624 7150 E-mail: pffreitas@officedepot.com
650012464-01	Martin Associates Of South Florida	240 South Military Trail Deerfield Beach, FL 33442	Contact: Estrella M. Martin Phone: 954 421-0661 E-mail: martin0661@aol.com
650085768-01	Office Express Supply, Inc.	8005 W 20 AVE Hialeah, FL 33014	Contact: Daniel Fuentes Phone: 305 557-1667 E-mail: blanca@xpressbuy.com
650131696-01	AFP Industries, Inc.	P.O. BOX 801136 Miami, FL 33280	Contact: Vivian Castellanos Phone: 305 663-8300 E-mail: sales@afpschoolsupply.com
650167601 -02	Advanced Filing Systems, Inc.	1919 Nw 19 Street, Suite 622 Ft. Lauderdale, FL 33311	Contact: David Stoutamire Phone: 954 792-8226 E-mail: sales@advancedfiling.com
650231968 01	Lase Products, inc.	11975 SW 142 nd Terrace Miami, Florida 33186	Contact: Barry Schwartz Phone: 305-235-9544 Email: barry@laser-products.com
650779824-01	Toner Cartridge Recharge, Inc.	2500 NW 79TH AVE STE. 584 Doral FL, 33122	Contact: Mr. Nino Clares-Prieto Phone: 305 968-1045 E-mail: toners1@bellsouth.net

III. Manufacturers:



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See the attached table of all manufacturers that the pre-qualified vendor are distributors for.

IV. Quotation Award Checklist:

The following is provided as a reminder of some important items that each department should check/ complete/ document prior to making an award.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list.
(See www.miamidade.gov/business/reports-certification-list.asp)
- If the contract includes preferences (Local, Locally-Headquartered, Veteran's, and Small Business, as applicable), check that they were applied correctly. Obtain a signed Collusion Affidavit from the recommended vendor.
- In your notice to all participants of the quote results, copy the Clerk of the Board (clerkbcc@miamidade.gov) and include language advising the vendors that the Cone of Silence is lifted. [Sample language: *In accordance with the reference solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the (Dept. name) recommends award of this quote to: (Company name). Provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.*]
- **Allow a three (3) business day protest period;** beginning the day after the award recommendation is posted with the Clerk, prior to completing award if applicable with your award value (over \$25K).

V. Event Log:

<u>BID No. 6712-5/15-5</u> <u>Office Supplies</u>		
Date	Description	Agent
8/28/14	As of February 1, 2011, Aslop Incorporated, Apricot Office Supplies and Furniture and Caddo Design, Inc. were removed from the contract.	Sherry Crockett Y.
9/26/14	As of September 26, 2014, Best Wholesale Business Products is currently inactive. They are pending new vendor application.	Sherry Crockett Y.